

October 8, 2014

Taylorville Redwood Campus
Academic & Administration Bldg, 428

8:00 a.m.

Attendance: Trustees—Chair Gail Miller, Clint Ensign, Ashok Joshi, Carlos Moreno, Vice Chair Stan Parrish, Pat Richards, Annie Schwemmer; President Deneece G. Huftalin and Secretary Janice Schmidt

Excused: Sanch Datta, David Lang, Richard Tranter

Guests: Provost Clifton Sanders (interim); Vice Presidents Dennis Klaus, Alison McFarlane, Tim Sheehan, Nancy Singer (interim); SLCC representatives Mike Blain, Kent Frogley, Joe Gallegos, Barbara Grover, Lois Oestreich, Nancy Michalko, Sarah Reale; Assistant AG Morris Haggerty

Media Representatives: None

	Agenda	Discussion Summary / Action	Person Responsible
I.	Board Business A. Trustee Ashok Joshi, Report on India Project	Chair Gail Miller conducted the meeting. Trustee Joshi said his program to support schools in India had been in place about 20 years. It started with helping a school in his village and, through partnership with Westminster College the last six years, has grown to eight schools in various villages with a library program and a mobile library. Other institutions and many students are needed to create sustainable partnerships. President Huftalin added that students could participate like an alternative spring break rather than a full semester abroad. The Thyne Center is working to partner with Westminster College and review the curriculum; President Huftalin will provide follow-through.	Chair Gail Miller
	B. Trustee Audit Committee Report	No trustee audit report.	
	C. Open and Public Meetings Act Training, Asst. AG Morris Haggerty	Mr. Haggerty said there were no changes to the Act this year that affect the College. He briefly mentioned the highlights of the act: public bodies need to take actions openly; notice of a meeting must be given; workshops/retreats are considered meetings; closed meetings require a motion and two-thirds vote in an open meeting and there are only seven reasons to do so (such as the character of an individual); electronic meetings are an option; emails between four or more Trustees could be considered a meeting but individual emails just exploring an issue would likely not be a meeting.	
	D. Appoint Honorary Doctorate Committee	Stan Parrish, Clint Ensign, and Ashok Joshi will comprise the honorary doctorate committee and propose names for selection at the January meeting. Trustee Parrish asked Board members for recommendations to consider.	Janice Schmidt will send list of past recipients and selection guidelines to the committee.
	E. Schedule Strategic	President Huftalin proposed holding a Trustee	President

	Planning Retreat	strategic planning retreat early in 2015 to kick off the College's new comprehensive strategic planning cycle. Administrators will then meet with various constituent groups (business, industry, community). This will be separate from the regular Board meeting in January and would take a full day.	Huftalin and Janice Schmidt will send out possible dates to Trustees.
	F. Foundation Board Representative	Trustee Datta has agreed to serve on the Foundation Board representing the Trustees.	
	G. Holiday Dinner and Social	The Trustees approved canceling the December 10 meeting and will hold a holiday dinner and social that evening. Chair Miller offered her home for the event for Trustees, Cabinet members, and their guests.	
II.	Consent Calendar	Trustee Ensign moved, seconded by Trustee Richards, to approve the minutes of the previous meeting and all other items on the Consent Calendar. A vote was taken and the motion carried unanimously.	Chair Gail Miller
III.	President's Report A. President Deneece Huftalin 1. Information: Westpointe Update	The College's top priority for this year's building request is the Westpointe CTE Center expansion. This is part of a STEM focus to meet economic development and training needs and is the only building that focuses on technicians/technology rather than pure science. We are the number one provider of CTE in the valley, serving over 28,000 students last year. A video and fact sheet will be shared at the November meeting.	President Deneece G. Huftalin
	B. Instruction Report— Interim Provost Clifton Sanders (in the agenda) 1. Information: Enrollment Report for Fall Semester 2. Information:	Provost Sanders announced a new partnership with Sundance and the Grand Theatre that will bring international attention to our facilities. He also said a new math/science/technology resource center in the Science & Industry building, funded through the informed budget process, will provide tutoring and faculty collaboration for students. Enrollments across the country are down but flattening, reflecting the gradually improving economy. Our ethnic enrollments are going up. As the economy improves, many work instead of going to school, but workers need training and our partnership with Goldman Sachs has had a significant effect. The enrollment numbers are dynamic and change daily. Mortuary Science is accredited and is meeting the targets set for it. Certificates are tracked and count as completion. Accreditation site visitors will be at the College	Janice

	Preparation for Accreditation Site Visit, Barbara Grover	October 22-24 and will meet with Trustees on October 23 at 8:00 a.m. Ms. Grover reviewed the five-page executive summary of the full self-report (see Tab H) and suggested the Trustees be familiar with our four core themes. They might be asked about the relationship between the Trustees and the Regents, conflict of interest, Trustee self-evaluation, mission fulfillment, etc.	Schmidt will email the Trustees confirming date, time and location of the October 23 meeting.
	<p>C. Business Services—VP Dennis Klaus</p> <p>1. Action: Leased Space Report</p> <p>2. Action: Institutional Residence Report</p> <p>3. Action: Institutional Investment Income Fund Operating Budget</p>	<p>There are no new properties on the report but there is a small cost of living increase. Trustee Parrish moved to approve the Leased Space Report. Trustee Richards seconded the motion; a vote was taken and the motion carried unanimously.</p> <p>The institutional residence was sold so this is the last report. Trustee Schwemmer moved, seconded by Trustee Parrish, to approve the Institutional Residence report. A vote was taken and the motion carried unanimously.</p> <p>The III operating budget shows revenues of \$1,142,721 and expenditures of \$311,398; surplus funds were transferred to the plant fund for annual projects and the purchase of land at the Westpointe Center. Trustees Miller, Ensign, and Lang met with investors from Goldman Sachs but they couldn't improve our return. Trustee Parrish moved to approve the III Fund Operating Budget. The motion was seconded by Trustee Joshi and the vote was unanimous in favor of the motion.</p>	
	D. Student Services Report—VP Nancy Singer	Student Services report in the agenda.	
	<p>E. Institutional Advancement—VP Alison McFarlane</p> <p>1. Information: Foundation Board Report</p>	<p>Institutional Advancement report in the agenda.</p> <p>Nancy Michalko, Executive Director of Development, is working on the role of the Foundation in supporting institutional priorities, adding more diverse members to their board, and fundraising. In addition to other new members, they would like someone from the arts community. Trustee Parrish suggested Leigh von der Esch of the Utah Film Commission.</p> <p>The Foundation is hosting community leadership breakfasts to introduce the new president and discuss new and creative ways to partner with people in the community.</p>	

		The golf tournament was very successful and raised enough for 86 semester scholarships (\$130,000). Development has set a fundraising goal of \$3 million; they are dedicated to the identification and cultivation of donors.	
	F. Government and Community Relations Report (in the agenda)	SLCC received a TAACT grant of \$2.5 million.	
	G. Campus-Based & Constituents Reports (in the agenda)	Carlos Moreno received an invitation to speak at a Harvard symposium next month on human rights issues in Venezuela.	
IV.	Requests for Information	No requests for information.	
V.	Calendar of Upcoming Events	The President's Art Show begins with an opening reception on Friday and runs through Oct. 15. Refer to Tab T for details and other events.	
VI.	Adjournment	Trustee Ensign moved, seconded by Trustee Joshi, to adjourn the meeting at 9:17 a.m.	

Minutes approved with slight revision to I. C. on November 11, 2014.